

PROSPECTUS
CUM
HANDBOOK OF INFORMATION

SESSION: 2024-25



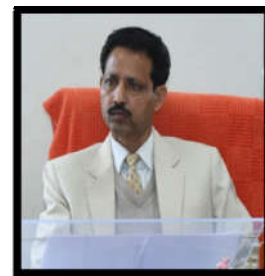
GOVERNMENT DEGREE COLLEGE LAD BHAROL
DISTRICT MANDI (HP) PIN 175016

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FROM PRINCIPAL'S DESK



Dr. Sanjeev Kumar, PRINCIPAL

With immense pleasure I welcome you all to the Government Degree College Lad Bharol with the motto “Sarve Bhawantu Sushikshita” which means everybody be educated. Education is a vital tool and everybody needs it. This college is a co-educational Institute which provides quality education in the field of Arts and Commerce. Mission of the college is to educate, train and empower students to be efficient, empathetic and socially responsible individuals through higher education. We have highly dedicated and experienced staffs who are fully committed to achieving our mission. They will guide you throughout your academic and non-academic journey. Along with academic programmes the college offers co-curricular and extracurricular activities for the overall development of the students.

This college also offers co-curricular and extra-curricular activities for the overall development of the students. The college has constituted various clubs/units like Yoga & Meditation, NSS, Road Safety Club, Energy Club, Red Ribbon Club, Eco Club etc. which provide a platform for the students to contribute their services to society. This college also has a library which is an integral part of any educational institution. Our library is spacious with a variety of books in the selves. The college has a well-equipped computer lab to provide the latest computer knowledge to the students. Our College also has two interactive classrooms.

Parents Teachers Association (PTA) and Old Students’ Association (OSA) are also formed in our college. The PTA of the college always comes forward to take up various developmental activities in the college. OSA is playing a vital role to provide guidance and counselling to the students of the college. The college provides various scholarships to eligible students under state and centre government scholarship schemes. The College Student Central Association (CSCA) provides opportunities to the students to develop their leadership qualities. Every year CSCA is formed which plays a pivotal role in organizing various academic and co-curricular activities in the college. The Guidance and Counselling Cell of the college provides academic and career-oriented information and organizes various motivational lectures for the welfare of the students. I invite all the young minds of this area to join this college to get advantages of the facilities and courses available in our college. With the commitment, I wish you a happy and productive stay in the college.

PICTORIAL GLIMPSES OF GDC LAD BHAROL



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About The College

Government Degree College Lad Bharol was notified on 15 January 2014 to provide higher education to the students of Lad Bharol area. Surrounded by several spacious terraced fields with lush green trees and an ideal pollution-free environment, the college operates on a spacious campus located at Banandar. College is a part of the Joginder Nagar assembly constituency which is 30 km from Joginder Nagar. The college is located at a distance of 17 km from Baijnath. Government College Lad Bharol is affiliated to the Sardar Patel University (S.P.U.), Mandi, Himachal Pradesh and comes under Section 2(f) of the UGC Act 1956. Under the stream of Arts, classes in English, History, Hindi, Mathematics, Political Science, Economics, Sociology and Music (Instrumental) subjects have been running successfully since the year 2014 in the college. Whereas the stream of Commerce was started in the college from the session 2016-17. In the future B.Sc. And other courses will also be started. Apart from the emphasis on acquiring knowledge through hard work, the college also focuses on developing various skills in the students through participation in sports, cultural activities, debates and declamations, group discussions, quiz competitions, seminars and career oriented activities. Students are motivated to interact with teachers and eminent personalities to enhance their moral development and self-confidence so that they can face the challenges of life and render valuable services towards the society and nation.

कॉलेज के बारे में

राजकीय महाविद्यालय लड भडोल को लड भडोल क्षेत्र के छात्रों को उच्च शिक्षा प्रदान करने के लिए 15 जनवरी 2014 को अधिसूचित किया गया था। कई विशाल हरे भरे पेड़ों और एक आदर्श प्रदूषण-मुक्त वातावरण से घिरा, महाविद्यालय बनांदर में स्थित विशाल परिसर में संचालित है। कॉलेज जोगिंदर नगर विधानसभा क्षेत्र का एक हिस्सा है और जोगिंदर नगर से 30 कि.मी. की दूरी पर स्थित है। महाविद्यालय बैजनाथ से 17 कि.मी. की दूरी पर स्थित है। राजकीय महाविद्यालय लड भडोल सरदार पटेल विश्वविद्यालय (एस.पी.यू.), मंडी, हिमाचल प्रदेश से संबद्ध है और यूजीसी अधिनियम 1956 की धारा 2 (एफ) के तहत आता है। महाविद्यालय में कला संकाय के अंतर्गत अंग्रेजी, इतिहास, हिंदी, गणित, राजनीति विज्ञान, अर्थशास्त्र, समाजशास्त्र और संगीत (वाद्य) विषयों की कक्षाएं वर्ष 2014 से सफलतापूर्वक चल रही हैं। जबकि सत्र 2016-17 से महाविद्यालय में वाणिज्य संकाय की कक्षाएं प्रारंभ की गईं। भविष्य में बी.एस.सी. और अन्य पाठ्यक्रम भी शुरू किए जाएंगे। महाविद्यालय में कड़ी मेहनत के साथ ज्ञान प्राप्त करने पर जोर देने के अलावा, खेल, सांस्कृतिक गतिविधियों, वाद-विवाद और भाषण, समूह चर्चा, प्रश्नोत्तरी प्रतियोगिताओं, संगोष्ठियों और कैरियर गतिविधियों में भागीदारी के माध्यम से छात्रों में विभिन्न कौशल विकसित करने पर ध्यान दिया जाता है। छात्रों को अपने नैतिक विकास और आत्मविश्वास को बढ़ाने के लिए शिक्षकों और विख्यात व्यक्तित्वों के साथ बातचीत करने के लिए प्रेरित किया जाता है ताकि वे जीवन की चुनौतियों का सामना कर सकें और समाज और राष्ट्र के प्रति मूल्यवान सेवाएं निभा सकें।

FACULTY OF THE COLLEGE

DEPARTMENT OF COMMERCE

01



Dr. Munish Kumar Thakur
Associate Professor

M.Com., M.FC, Ph.D.

DEPARTMENT OF COMMERCE

02



Mr. Pankaj Kumar
Assistant Professor

M.Com, MA, B.Ed CAIB

DEPARTMENT OF HINDI



Mr. Sanjeev Kumar
Assistant Professor

M.A., M.Phil.

DEPARTMENT OF SOCIOLOGY



Ms. Sangeeta Kumari
Assistant Professor

M.A., M.Phil.

DEPARTMENT OF ECONOMICS



Mr. Tilak Raj
Assistant Professor

M.A., M.Ed. M.Phil.

DEPARTMENT OF POLITICAL SCIENCE



Dr. Preeti
Assistant Professor

M.A., B.Ed, M.Phil., Ph.D.


DEPARTMENT OF MUSIC



Mrs. Anita Devi
Assistant Professor

MA, M.Phil, Dip. in Yoga

DEPARTMENT OF MATHEMATICS



DEPARTMENT OF ENGLISH



DEPARTMENT OF HISTORY



LIBRARIAN



Ms. Sanchita
Librarian

MA. M.Lib




Assistant Librarian



Mr. Rakesh Kumar
Assistant Librarian

MA, M.Lib,ADSM

NON TEACHING STAFF OF THE COLLEGE

| | | |
|--|---|---|
| <p>NON TEACHING STAFF</p>  <p>Mr. Vijay Kumar Superintendent, Grade II</p> | <p>NON TEACHING STAFF</p>  <p>Mr. Sumer Singh Senior Assistant</p> | <p>NON TEACHING STAFF</p>  <p>Junior Assistant</p> |
| <p>NON TEACHING STAFF</p>  <p>Junior Assistant</p> | <p>NON TEACHING STAFF</p>  <p>Ms. Meera Devi Peon cum Chowkidar</p> | <p>NON TEACHING STAFF</p>  <p>Ms. Viso Devi Peon cum Chowkidar</p> |
| <p>NON TEACHING STAFF</p>  <p>Mrs. Samita Devi Peon cum Chowkidar</p> | <p>NON TEACHING STAFF</p>  <p>Peon cum Chowkidar</p> | <p>TABALA VADAK</p>  <p></p> |

CHOICE –BASED CREDIT SYSTEM (CBCS)

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective or skills-based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce a uniform grading system in the entire higher education in India. This will benefit the student to move across institutions within India, to begin with across countries. The uniform grading system will also enable potential employers to assess the performance of the candidates. In order to bring uniformity in the evaluation system and computation of the cumulative grade point average (CGPA) based on students' performance in examinations, the UGC has formulated the guidelines to be followed.

Outline of Choice Bases Credit System

1. Discipline-Specific Core (DSC) Course: A course, which should compulsory it be studied by a candidate as a core requirement is termed a Core course

2. Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables exposure to some other discipline/subject domain or nurtures the candidate's proficiency/skill is called an Elective Course.

2.1 Discipline-specific Elective (DSE) Course (2 each of regular courses): Elective courses may be offered by the main discipline/subject to study is referred to as Discipline Specific Elective. The University/institute may also offer discipline-related Elective courses of an interdisciplinary nature (to be offered by the main discipline/Subject of study).

2.2 Dissertation/Project Work: An elective course chosen of 6 credits, designed to acquire special/advanced knowledge, such as supplement study/support study to project work, and a candidate studies such a course on his own. Advisory support by a teacher/faculty member is called dissertation/project work. A project/Dissertation work may be given instead of a discipline-specific paper.

2.3 Generic Elective Course (GEC): An elective course chosen generally from an unrelated discipline/subject, to seek exposure to other subjects/disciplines is called a Generic Elective Course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by another discipline/subject and vice versa and such electives may also be referred to as Generic Electives.

3. Ability Enhancement Course (AEC)/Competency Improvement Courses/Skill Development Courses Foundation Course: The Ability Enhancement (AE) Courses may be of two kinds AE Compulsory Course (AECC) and AE Elective Course (AEEC). "AECC" courses are courses based on the content that leads to knowledge enhancement. They [(i) Environment Science, (ii) English/MIL

Communication] are mandatory for all disciplines. AECC courses are value-based and/or skill-based and are aimed at providing hands-on training, competencies, skills, etc.

3.1 Ability Enhancement Compulsory Course (AECC): Environmental Science, English Communication

3.2 Skill Enhancement Course (SEC) (Minimum 4): These courses may be chosen from a pool of Courses designed to provide value-based and/or skill-based instruction.

ELIGIBILITY:

5.1 BA/B.Com. 1st Year:

I. A pass in the Senior Secondary (10+2) examination (Academic Stream) conducted by the HP Board of School Education or an examination accepted as equivalent thereto by the various bodies of the H.P. University.

II. Minimum percentage for admission:

(a) B.A. 1st Year: 33% (however a student can opt for mathematics in B.A. 1st Year only if he/she has studied it in 10+2 and has obtained 45% marks in mathematics or 45% marks in aggregate).

(b) B.Com. 1st Year: 45% (however it is 40% for those who have passed 10+2 from the commerce stream and for the girls candidates, it is 33%).

A relaxation of 5% marks for SC and ST students for admission to the commerce faculty will be given.

5.2 BA/B.Com. 1st /2nd /3rd Year:

Admission will be based on a roll-on system. A student who has been expelled or rusticated from any college will not be eligible for admission to any course without the prior approval and permission of the Vice Chancellor. While determining percentage of marks for eligibility, rounding up of fraction of 0.5% marks or above to the next full unit is permissible. The above condition of minimum percentage is subject to Sardar Patel University, Mandi amendments from time to time. If a student does not produce the actual marks sheets from the Board/University in respect of 10+2 where the result is shown in grades of the equivalent exam, standards, etc., the minimum percentage of marks for each grade/standard will be taken into consideration while determining his/her eligibility for the purpose of admission.

A candidate from the National School of Open Learning will be eligible for admission to B.A. 1st Year only if he/she has passed all five subjects including English (as per Ordinance of SPU Mandi).

For fresh admission to the first year of the Course, the **maximum age limit is 23 years** on the first of July of the year concerned. In the case of **SC/ST** candidates a **relaxation of three years** is allowed. The Vice-Chancellor, SPU Mandi, may be recorded in writing to give relaxation in age up to a maximum of six months to other candidates also. All such cases may be provisionally granted age relaxation of up to six months by the Principal of the college and a consolidated list of all such cases will be sent for the approval of the Vice Chancellor by 31st October of every academic Year. A candidate seeking admission to

B.A./B.Com-1st year must have studied Mathematics and English at the 10th level. The maximum age limit for admission to B.A./B.Com-1st year classes for women students has been raised to 25 years by the SPU Mandi.

Note: 1. 10+2 students placed under compartment in the 10+2 class are not eligible for admission in the first year of three-year degree programmes in Arts/Commerce.

2. NEP 2020 will be implemented as per the directions of SPU, Mandi/HP Govt.

Course Details for B.A./B.Com.1st Year (CBCS Annual System)

| Subject | Course Title | Course Type | Course Code | Credits |
|-----------|---|-------------|--------------------------------|---------|
| History | History of India from the E. Times up to 3CE. | DSC-1A | HIST (A) 101 | 06 |
| | History of India from C. 300 to 1206 | DSC-1B | HIST(A) 102 | 06 |
| Music (I) | Theory of Indian Music | DSC-1A | MUSA101TH | 03 |
| | Practical Stage Performance | DSC-2A | MUSA102PR | 03 |
| | Theory of Indian Music Gen. & Biographies | DSC-1B | MUSA103TH | 03 |
| | Practical (Viva-Voice) | DSC-2B | MUSA104PR | 03 |
| Hindi | Prayojanmulak Hindi | Compl. | HINDI - 101 | 06 |
| | Hindi Sahitya Ka Itihas | DSC-1A | HINDI-102 | 06 |
| | Madhyakalin Hindi Kavita | DSC-1B | HINDI-103 | 06 |
| English | English - I (Core English) | Compl. | ENGLE-01 | 06 |
| | English Literature - I (Essays, Stories Poems) | DSC-1A | ENG DSC 102/ENG HONS GE 101 | 06 |
| | English Literature - II (Poem, Short Stories and Essay) | DSC-1B | ENG103/ENG HONS GE102 | 06 |
| | Writing skills | AECC-2 | ENGAECC104 | 04 |
| Economics | Principles of Micro Economics-I | DSC-1A | ECONA 101 | 06 |
| | Principles of Micro Economics - II | DSC-1B | ECONA 102 | 06 |
| Sociology | Introduction to Sociology | DSC-1A | SOCL -A 101 | 06 |
| | Society in India | DSC-1B | SOCL -A 102 | 06 |
| Political | Introduction to Political Theory | DSC-1A | POLS 101 | 06 |
| Science | Indian Government and Politics | DSC-1B | POLS102 | 06 |
| Maths | Differential Calculas | DSC-1A | MATH101TH | 06 |
| | Differential Equation | DSC-1B | MATH102TH | 06 |
| Commerce | Financial Accounting | C-1 | BC1.1 | 06 |
| | Business Organization & Management | C-2 | BC1.2 | 06 |
| | Business Law | C-4 | BC1.3 | 06 |
| | Business Statistics & Mathematics | C-5 | BC1.4 | 06 |
| EVS | Enviromental Science | AECC-2 | ENVS2AECC2 | 04 |

Course Details for B.A./B.Com.2nd Year (CBCS Annual System)

| Subject | Course Title | Course Type | Course Code | Credits |
|----------------------|--|-------------|------------------|---------|
| History | History of India c. 1206 to 1707 | DSC- 1C | DSC1C:HIST(A)203 | 06 |
| | History of India c. 1707 to 1950 | DSC- 1D | DSC1D:HIST(A)204 | 06 |
| | Historical Tourism | SEC-1 | SEC-1:HIST(A)213 | 04 |
| | An Introduction to Archacology | SEC-2 | SEC-2:HIST(A)215 | 04 |
| Music (I) | Granthas & Contribution of Musicologists. | DSC-1C | MUSA201TH | 03 |
| | Practical (Stage Performance) | DSC-2C | MUSA202PR | 03 |
| | Medieval Granthas & Contributions of musicians | DSC-1D | MUSA203TH | 03 |
| | Practical (viva-voce) | DSC-2D | MUSA204TH | 03 |
| | Presentation & Documentation-I | SEC-1 | MUSA 205PR | 04 |
| | Presentation & Documentation-II | SEC-2 | MUSA206PR | 04 |
| Hindi | Anivarya Hindi Rachna Punj. | Skt/Hind-2 | HINDI-201 | 06 |
| | Adhunik Hindi Kavita. | DSC-1C | HINDI-202 | 06 |
| | Hindi Gadhya Sahitya | DSC-1D | HINDI-203 | 06 |
| | Karyalayi Hindi | SEC-I | HINDI-204 | 04 |
| | Anuvaad Vighyaan | SEC-II | HINDI-206 | 04 |
| English | English - II (Compulsory) | Comp. | ENGCE-201 | 06 |
| | British Literature - I (Play and Novel) | DSC-1C | ENG DSC 202 | 06 |
| | Literary Cross Currents | DSC-1D | ENGDSC 203 | 06 |
| | Creative Writing, Book & Media review | SEC-I | ENGAECC | 04 |
| | Translation Studies | SEC-II | ENGAECC/SEC205 | 04 |
| Econo- Mics | Principles of Macroeconomics-I | DSC-1C | ECONA 201 | 06 |
| | Principles of Macroeconomics-II | DSC-1D | ECONA 202 | 06 |
| | Statistical Methods-I | SEC-I | ECONA 203, 204 | 04 |
| | Statistical Methods-II | SEC-II | ECONA 205, 206 | 04 |
| Sociolo- gy | Sociological Theories | DSC-1C | SOCL -A 201 | 06 |
| | Methods of Sociological Enquiry | DSC-1D | SOCL-A 202 | 06 |
| | Techniques of Social Research | SEC-1 | SOCL -A 203 | 04 |
| | Sociology of Environment | SEC-2 | SOCL-A 204 | 04 |
| Political Science | Comparative Government and Politics | DSC-1C | POLS 201 | 06 |
| | Introduction to International relations | DSC-1D | POLS 202 | 06 |
| | Legislative support | SEC-1 | POLS 203 | 04 |
| | Public Opinoin and survey reserch | SEC-2 | POLS 204 | 04 |
| Maths | Real Analysis | DSC 1C | MATH201TH | 06 |
| | Algebra | DSC 1D | MATH202TH | 06 |
| | Integral Claculus | SEC1 | MATH309TH | 04 |
| | Vector Claculus | SEC2 | MATH310TH | 04 |
| Comm- erce | Company Law | C-7 | BC2.1 | 06 |
| | Income Tax Law & Practice | C-8 | BC2.2 | 06 |
| | Computer Application of Business | SEC-1 | BC 2.3 | 04 |
| | Corporate Accounting | C-11 | BC 2.4 | 06 |
| | Cost Accounting | C-12 | BC2.5 | 06 |
| | E-commerce | SEC-2 | BC2.6 | 04 |

Course Details for B.A./B.Com.3rd Year

| Subject | Course Title | Course Type | Course Code | Credits |
|----------------------|--|-------------|-------------|---------|
| Socio- logy | Marriage, Family & Kinship | DSE-1A | SOCLA304 | 06 |
| | Social Stratification | DSE-1B | SOCLA 305 | 06 |
| | Social Demography | SEC-3 | SOCLA301 | 04 |
| | Theory & Practice of Development | SEC-4 | SOCLA302 | 04 |
| | Polity and Society in India | GEC | SOCLA 307 | 06 |
| | Economy & Society | GEC | SOCLA308 | 06 |
| Political Science | Themes in Comparative Political Theory | DSE-1A | POLS 301 A | 06 |
| | Democracy & Governance | DSE-1B | POLS 302 A | 06 |
| | Democratic Awareness through Legal Literacy | SEC-3 | POLS 303 | 04 |
| | Conflict & Peace Building | SEC-4 | POLS 304 | 04 |
| | Society, Economy and Politics in Himachal Pradesh | GEC-1 | POLS 305 | 06 |
| | Human Rights, Gender and Environment | GEC-2 | POLS 306 | 06 |
| Maths | Matrices | DSE-1A | MATH301TH | 06 |
| | Numerical Methods | DSE-1B | MATH304TH | 06 |
| | Probability and Statistics | SEC-3 | MATH313TH | 04 |
| | Theory of Equations | SEC-4 | MATH316TH | 04 |
| Commerce | Corporate Governance and Auditing | DSE-1 | BC 3.1 (c) | 06 |
| | Fundamentals of Financial Management | DSE-2 | BC 3.2 (a) | 06 |
| | Management Accounting | DSE-3 | BC 3.5 (c) | 06 |
| | Fundamentals of Investment | DSE-4 | BC 3.6 (c) | 06 |
| | Entrepreneurship | SEC-3 | BC 3.3 | 04 |
| | Personal Selling & Salesmanship | SEC-4 | BC 3.7 | 04 |
| | Principles of Micro Economics | GE-1 | BC 3.4 | 06 |
| | Indian Economy | GE-2 | BC 3.8 | 06 |

Course Details for B.A./B.Com.3rd Year

| Subject | Course Title | Course Type | Course Code | Credits |
|----------------|--|-------------|-------------|---------|
| History | Modren and Contemporary World History (1871-1919) | DSE-1A | HIST (A)305 | 06 |
| | Modren and Contemporary World History (1919-1992) | DSE-1B | HIST (A)307 | 06 |
| | Indian History and Culture | SEC-3 | HIST(A)317 | 04 |
| | Introduction to Indian Art | SEC-4 | HIST(A)319 | 04 |
| | Social Religious Reform Movements in India (19th and 20th Centuries) | GE-1 | HIST (A)310 | 06 |
| | History of Himachal Pradesh (1815-1972) | GE-2 | HIST (A)312 | 06 |
| Music (I) | Theory Voc/Inst. Hindustani Music | DSE | MUSA 303TH | 06 |
| | Theory, Hindustani Music (Vol./Inst.) | DSE | MUSA 305TH | 06 |
| | Practical, Hindustani Music (Vol./Inst.) | DSE | MUSA 304PR | 06 |
| | Value Based & Practical Oriented Course for | SEC | MUSA 301PR | 04 |
| | Hindustani Music | | | |
| | Music Theory (Vocal/Instrumental) | GEC | MUSA 307PH | 06 |
| Hindi | Voc/Inst. Music Practical | GEC | MUSA308 PR | 06 |
| | Lok Sahitya | DSC-1A | HIND-305 | 06 |
| | Chhyavadotar Hindi Kavita | DSE-1B | HIND-306 | 06 |
| | Adhunik Bhartiya Sahitya | GEC-1 | HIND-307 | 06 |
| | Rang Aalekh Evem Rangmanch | SEC-3 | HIND-301 | 04 |
| | Samachar Sankalan & Lekhan | SEC-4 | HIND-304 | 04 |
| English | Srijinatmak Lekhan Ke Vividh Kshetar | GEC-II | HIND-308 | 06 |
| | Soft Skills | DSE-1A | ENG 303 | 06 |
| | Academic Writing & Composition | DSE-1B | ENG 304 | 06 |
| | Technical Writing | SEC/AEEC3 | ENG 301 | 06 |
| | Business Communication | AEEC-4/SEC | ENG 302 | 04 |
| | Contemporary India : Women and Empowerment | GEC-2 | ENG 506 | 06 |
| Econo- mics | Language, Literature & Culture | GEC-I | ENG 305 | 06 |
| | Indian Economy | DSE -I | ECONA301 | 06 |
| | Development Economics | DSE-II | ECONA 305 | 06 |
| | Public Finance | SEC-III | ECONA310 | 04 |
| | Money & Banking | SEC-IV | ECONA 311 | 04 |

Annual Credit System BA/B.Com

| Year | Discipline Specific Course (DSC) Compulsory (12) | Ability Enhancement Compulsory Course (AECC) | Discipline Specific Elective (DSE) | Skills enhancement Course (SEC) | Generic Elective Course (GEC) | Credits |
|-----------------|---|--|--|---------------------------------|-------------------------------|---------|
| 1 st | Core Lang. (Hnd/Skt.) =6 Core Lang. (Eng.) = 6 DSC-I-A=6 DSC-I-B=6 DSC-II-A=6 DSC-II-B=6 | Env. Studies=4 credit Hindi/Eng./Skt.=4 (One out of three) | Nil | Nil | Nil | 44 |
| 2 nd | Core Lang. (Hnd/Skt.)=6 Core Lang. (Eng)=6 DSC-I-C=6 DSC-I-D=6 DSC-II-C=6 DSC-II-D=6 | Nil | Nil | SEC-1=4 SEC-2=4 | Nil | 44 |
| 3 rd | Nil | Nil | DSE-1A=6 DSE-1B=6 DSE-2A=6 DSE-2B=6 | SEC-3=4 SEC-4=4 | GE-1=6 GE-2=6 | 44 |

Reservation of Seats (Ordinance 3.14)

15%, 7.5% & and 3% of the seats shall be reserved for S.C.,S.T. & Physically challenged candidates respectively as per SPU Mandi, 120 seats roster norms. This reservation policy will be applicable to those, who have passed their qualifying examination from H.P. Board of School Education or from any other School located within territorial jurisdiction of Himachal Pradesh or a bonafide of Himachal Pradesh. For reservation the following roster will be followed.

ROSTER

Reservation of seats in the Educational Institutions for Admission in Various Courses

Vertical Reservation : (i) SC 22% (ii) ST 5% (iii) OBC 15% (iv) EWS 10%

Horizontal Reservation: (i) Ex-Man/Ward of Ex-Man = 15% (ii) PH = 5% (iii) WFF = 2% (iv) IRDP 15%

UR= Un Reserved, SC= Scheduled Caste, ST= Scheduled Tribe, OBC = Other Backward Classes, EWS = Economically Weaker Sections, IRDP = Integrated Rural Development Programme, PH = Physically Handicapped, WFF -Ward of Freedom Fighter, Ex-Man = Ex- Serviceman

| Sr.No of Seat(s) | Category for which the seat(s) remarked | Sr.No of Seat(s) | Category for which the seat(s) remarked | Sr.No of Seat(s) | Category for which the seat(s) remarked | Sr.No of Seat(s) | Category for which the seat(s) remarked | Sr.No of Seat(s) | Category for which the seat(s) remarked |
|------------------|---|------------------|---|------------------|---|------------------|---|------------------|---|
| 1 | UR -PH-1 | 42 | OBC-6 | 83 | UR PH -4 | 124 | UR | 165 | UR |
| 2 | UR | 43 | UR | 84 | OBC -12 | 125 | UR | 166 | UR |
| 3 | UR | 44 | UR | 85 | UR | 126 | UR | 167 | UR |
| 4 | UR | 45 | UR | 86 | UR - EX-MAN -13 | 127 | UR | 168 | UR |
| 5 | SC-1 | 46 | SC-10 | 87 | SC -19 | 128 | SC -28-IRDP -8 | 169 | SC-37 |
| 6 | UR | 47 | UR - EX-MAN -7 | 88 | UR | 129 | OBC-19 -EX-MAN -19 | 170 | EWS-17 |
| 7 | UR-EX-MAN -1 | 48 | UR | 89 | OBC -13 | 130 | EWS -13 | 171 | UR |
| 8 | OBC-1 | 49 | OBC -7 PH-3 | 90 | EWS-9 | 131 | UR | 172 | OBC-25-EX-MAN -25 |
| 9 | EWS-1 | 50 | SC- 11 | 91 | SC-20 -WFF-2 | 132 | SC- 29 | 173 | SC -38 |
| 10 | SC-2 | 51 | UR -WFF -1 | 92 | UR | 133 | UR -EX- MAN -20 | 174 | UR - EX-MAN -26 |
| 11 | UR | 52 | UR | 93 | UR -PH -5 | 134 | UR | 175 | UR |
| 12 | UR | 53 | EWS-5 | 94 | UR - EX-MAN -14 | 135 | OBC -20 -IRDP -9 | 176 | UR |
| 13 | UR | 54 | UR - EX-MAN -8 | 95 | OBC -14 IRDP -6 | 136 | UR | 177 | OBC -26 |
| 14 | SC-3 -EX-MAN-2 | 55 | SC- 12 | 96 | SC-21 IRDP -7 | 137 | SC -30 | 178 | SC -39 |
| 15 | UR | 56 | OBC-8 | 97 | EWS -10 | 138 | EWS -14 | 179 | EWS -18 |
| 16 | UR | 57 | UR | 98 | ST -5 | 139 | UR | 180 | ST -9 IRDP-12 |
| 17 | OBC-2 | 58 | UR | 99 | OBC -15 | 140 | ST -7 -EX -MAN -21 | 181 | UR - EX-MAN -27 |
| 18 | EWS-2 | 59 | EWS -6 | 100 | SC -22 -EX-MAN -15 | 141 | SC -31 | 182 | SC-40 |
| 19 | SC-4 | 60 | SC-13 EX-MAN 9 | 101 | UR - PH -6 | 142 | OBC -21 | 183 | UR -PH -9 |
| 20 | ST-1 | 61 | ST-3 | 102 | UR | 143 | UR | 184 | OBC -27 |
| 21 | UR - EX-MAN -3 | 62 | UR | 103 | UR | 144 | UR | 185 | UR |
| 22 | OBC-3 | 63 | OBC -9 IRDP -3 | 104 | UR | 145 | UR | 186 | UR - EX-MAN -28 |
| 23 | SC-5 PH- 2 | 64 | SC -14 IRDP -4 | 105 | SC -23 | 146 | SC -32 | 187 | SC -41 |
| 24 | UR | 65 | UR | 106 | UR | 147 | UR -EX-MAN -22 | 188 | UR |
| 25 | UR | 66 | UR | 107 | UR - EX-MAN -16 | 148 | UR | 189 | OBC -28 |
| 26 | UR | 67 | UR | 108 | OBC -16 | 149 | OBC -22 PH -8 | 190 | EWS -19 |
| 27 | UR | 68 | UR | 109 | EWS-11 | 150 | SC -33 | 191 | SC -42 WFF -4 |
| 28 | SC -6 IRDP -1 | 69 | SC-15 | 110 | SC -24 | 151 | UR - WFF -3 | 192 | UR |
| 29 | OBC-4 EX-MAN-4 | 70 | EWS-7 | 111 | UR | 152 | UR | 193 | UR -PH -10 |
| 30 | EWS -3 | 71 | UR | 112 | UR | 153 | EWS- 15 | 194 | UR - EX-MAN -29 |
| 31 | UR | 72 | OBC-10-EX-MAN-10 | 113 | UR | 154 | UR - EX-MAN -23 | 195 | OBC -29 IRDP -13 |
| 32 | SC-7 | 73 | SC-16 | 114 | SC -25 EX-MAN -17 | 155 | SC -34 | 196 | SC -43 -IRDP -14 |
| 33 | UR - EX-MAN -5 | 74 | UR - EX- MAN -11 | 115 | UR | 156 | OBC -23 | 197 | EWS -20 |
| 34 | UR | 75 | UR | 116 | UR | 157 | UR | 198 | ST -10 |
| 35 | OBC-5 IRDP -2 | 76 | UR | 117 | OBC -17 | 158 | UR | 199 | OBC -30 |
| 36 | UR | 77 | OBC -11 | 118 | EWS-12 | 159 | EWS-16 | 200 | SC -44 -EX-MAN -30 |
| 37 | SC-8 | 78 | SC-17 | 119 | SC -23 | 160 | SC-35 EX-MAN -24 | | |
| 38 | EWS-4 | 79 | EWS-8 | 120 | ST -6 | 161 | ST -8 | | |
| 39 | UR | 80 | ST -4 IRDP -5 | 121 | UR -EX-MAN -18 | 162 | UR | | |
| 40 | ST-2 EX-MAN -6 | 81 | UR - EX- MAN -12 | 122 | OBC -18 | 163 | OBC -24 -IRDP -10 | | |
| 41 | SC -9 | 82 | SC-18 | 123 | SC -27 -PH -7 | 164 | SC -36 -IRDP -11 | | |

7.0 For the Degree:

a) The candidate shall have to undergo the prescribed course of study for a period not less than three academic years (and not more than five academic years) to pass the examination prescribed and fulfill such conditions as have been prescribed therewith.

b) For the degree, the students will have to accumulate a minimum of 132 successful credit hours of course work. Not more than three attempts will be allowed to pass a course.

Continuous Comprehensive Assessment (CCA)

CCA Scheme: For students enrolled for the Academic session 2019-20 onwards, CCA will account for 30% of total marks i.e. 100, which a student will get in a course. The breakup of 30%, i.e. 30 marks is given below.

Internal Assessment for Annual System

Total Marks: 30

| Sr. No. | Category | Marks |
|---------|--------------------------------|----------|
| 1. | Attendance: | 05 Marks |
| 2. | Class Tests: | 05 Marks |
| 3. | House Test: | 10 Marks |
| 4. | Home Assignment/Presentations: | 10 Marks |

It is approved that a student will have to pass both the components i.e. CCA and ESE separately to become eligible to be declared successful for the course.

Mode of conducting Minor Test (15 Marks): Minor test will be conducted after the completion of 48 teaching days (8 weeks).

(A) Three Types of questions will be set in Minor Test:

1. 5 MCQ (Choice: 1 out of 4) and True/False type of questions of one mark each = 5 marks
2. 2 questions of Short answer type of 2.5 marks each = 5 marks
3. 1 question of about 500 words = 5 marks

Total of minor test =15 Marks

(B) Distribution of marks for evaluation of Tutorial/Home Assignment etc.:

1. 5 marks are assigned for the quality of contents and structure of the assignment.
2. 5 marks are assigned for the clarity of language of the script (Hindi/English) and its presentation in the class room.

(C) Classroom attendance = 5 marks

Each student will have to attend a minimum of 75% lecture tutorials and practical. A student having less than 75% attendance will not be allowed to appear in the Annual Examinations / End-Sem. Examinations (ESE).

Classroom Attendance Incentive:

| | | | |
|------|-----|------|---------|
| >75% | but | <80% | 1 marks |
| >80% | but | <85% | 2 marks |
| >85% | but | <90% | 3 marks |
| >90% | but | <95% | 4 marks |
| >95% | | | 5 marks |

Grievance and Rederessal Mechanism:

1. The Students will have the right to make an appeal against the component of evaluation. Such appeal has to be made to the Principal of the College on a prescribed form and should clearly state in writing the reason/s for the complaint/appeal.

2. The appeal will be placed before the Grievance Redressal Committee (GRC) chaired by the college Principal, comprising:

a) For cases pertaining to the core and electives subjects.

The Head of the Department, course teacher and a senior teacher of the department. The committee will consider the case and may given a personal hearing to the appellant before deciding the case. The decision of the committee will be final.

As per the strict instruction of the Govt. of H.P. based on the ruling of Hon'ble Supreme Court, it is mandatory for the candidate to be accompanied by one of his parents at the time of admission.

Note: For more detail of Choice Based Credit System Please visit of SPU Mandi website. Fresh instruction/regulation if any received from SPU Mandi and Government of Himachal Pradesh will be implemented in the college.

13.0 Guidelines for Admission:

i) A student seeking admission to the college for the first time must produce a Character Certificate (not more than six month old) from the Head of the Institution last attended. In case of private candidate/or candidate having a gap after qualifying examination, must have to produce the same from any gazetted officer/competent authority. A college student seeking admission to the next higher class should not have anything reported against his/her character/behaviour in the college and in the examination hall during the previous academic year.

ii) Admission to the college is a matter of discretion and not a matter of right. **THE DECISION OF THE PRINCIPAL WILL BE FINAL IN THE MATTER OF ADMISSION. HE/SHE HAS THE POWER OF REFUSE/TERMINATE ANY ADMISSION ON DISCIPLINARY GROUNDS OR WITHOUT ASSIGNING ANY REASON.**

iii) Submission of false information of any kind for the purpose of admission is serious offence. Any such act will be viewed seriously with penal proceedings and admission will be cancelled instantaneously. Any candidate seeking Registration/Admission by furnishing wrong information or by suppressing information in respect of address, age, subjects studied and percentage of marks, etc. will be punished with disciplinary and legal action.

iv) All admissions are provisional unless confirmed/approved by the university and the college authority will assume no responsibility in case the University for Any reasons whatsoever does not approve the admission of a student.

Documents to be submitted with the Admission form:

1. Matriculation certificate (Copy)
2. 10+2 certificate (Copy)
3. Exam Last Passed (For all students)
4. SC/ST/OBC/IRDP/BPL certificate (Copy)
5. Character Certificate (Original)
6. Migration Certification (Original) if applicable
7. Bonafide Himachali (for H.P. Girls)
8. Aadhaar Card (Copy)/Enrolment No.

9. An attested copy of the previous result should be submitted in the college office within 10 days after declaration of result by SPU Mandi.

v) Private students seeking admission in the college for the first time or after a gap of one year or more should submit recent character certificate (not more than six months old) issued by a M.L.A./ Gazetted Officer/Sub-Divisional Magistrate/Tehsildar/Naib-Tehsildar.

vi) Certificate of SC/ST from Magistrate (Class-1) for those seeking relaxation or benefits thereof.

vii) Affidavit giving reason/s for gap years if there is break in continuity after last exam passed.

viii) Certificate of Bonafide Himachali (For girls students who belong to H.P.)

Note: Only girl students who are Bonafide Himachali are eligible for exemption of tuition fee.

ix) The candidates who have passed the previous examination from another Board must submit the following:

- a) Eligibility Certificate from the H.P. Board/University equivalence of the courses studied by them for the purpose of admission.
- b) Original Migration Certificate from Board/University where they passed the previous examination.
- c) Detailed marks sheet of exam passed.
- d) Character certificate (in original) from the Head of the institution last attended.

(Admission without these documents will be purely provisional and at the candidate's own risk and responsibility)

e) All original certificates must be produced at the time of admission/interview.

13.2 Re-Admission:

i) The name of student who are **absent for more than ten days continuously** in a class without proper permission will be struck off from the college roll. However, the Principal in his discretion may re-admit such students after the recommendation of the concerned teacher on payment of the admission fee of Rs. 100/- for first time and Rs. 200/- for second time along with a fine (to be decided by the Principal). No further readmission after second time is allowed.

ii) The student whose name is struck off from the college rolls due to shortage of attendance shall have to seek re-admission within four days, failing which he/she will not be eligible for re-admission. He/she will have to bring his/her parent/guardian, who will assume responsibility for the students' regularity in classes in the remaining period of the academic session. However, re-admission may be granted at the risk and responsibility of the concerned student as he/she will have to complete the required number of lectures as per SPU Mandi norms.

13.3 Change of subjects:

Change of subjects is permissible only in the first Year within 7 days of the commencement of teaching.

13.4 A student can change his/her subject only once:

i) As such he/she is advised to be very careful in exercising this option.

ii) A student will be allowed to change the subject only if he/she has the required percentage of marks for admission to that subject/faculty.

13.5 Procedure for change of subject:

i) A student who wants to change the subject/faculty offered must apply in duplicate to the Principal after getting No Objection Certificate from the concerned teachers/HOD.

ii) The college reserves the right to refuse admission to such courses/combinations for which human or material resources are not available at the time of admission or there is apprehension of non-availability of such resources.

13.6 Migration Rules:

i) Migration from other colleges to Govt. Degree College, Lad Bharol and vice-versa is governed by SPU, Mandi rules.

ii) No migration certificate can be issued unless the student is registered with the university.

iii) The migrating student must submit the following documents/information:

- a) Lecture Attendance statement (of all subjects offered) duly countersigned by the Principal
- b) Statement of marks obtained in Term Exams in previous college.
- c) Character Certificate from the Principal of the college last attended.

iv) After migration has been sanctioned and notified by the university, the student must join the second college within the time period stipulated by the university.

v) The college first joined is entitled to the tuition fee for the month in which the university sanctions the migration. The second college is not entitled to the tuition fee for that month or part thereof. Different rules are applicable in case of migration to/from private colleges.

vi) The admission of student migrating from other university or from an affiliated college or an institution in the same course (including the directorate of correspondence courses) shall be governed by the regulations framed by the E.C. of SPU Mandi time to time.

vii) The admission of students migrating from another university shall be treated as provisional and shall be confirmed when he/she produces the migration certificate issued by the university and a certificate of good conduct issued by the Head of the Institution last attended.

viii) A student disqualified by another university will not be given admission during the period of disqualification.

13.7 Specific Rules of Admission & Migration:

i) Inter-university migration rule for seeking admission to Part II under plus 3 System (ord.3.11) is as follows:

If the Principal of the college where the student seeks/wishes to seek admission, is satisfied with the recommendations of the teacher/s in the concerned subject that the student has studied courses/syllabus of first year/ syllabus of first/second semesters in the previous recognized university, then the principal shall recommend the migration case properly to the university for approval well in time, i.e. in the beginning of the session in a consolidated form and not in piecemeal. If the Principal is not satisfied with the recommendations of the teacher/s in the concerned subject that the courses/syllabus of this university, then either such admission should be refunded by the Principal in the beginning of the session or he/she shall ask the student to study an additional paper on the subject and then this fact be brought to the notice of the university well in time but such a student will have pass the 1st year exam of this university simultaneously along with other yearly papers. However, all such Inter university migration, are to be finally approved by H.P.U./S.P.U.

ii) In case of Inter-college migration of the candidate, the Head of the institution to which the student wants to migrate must also agree before the university allows the migration.

iii) While attesting the inter-college migration form of the candidate, the Head of the institution shall clearly state, whether the student was detained in the class in which he/she has been studying and whether any disciplinary action of a serious nature such as rustication, expulsion etc. was ever taken against him/her.

iv) The student must join the new college with requisite certificates within fifteen days of the date of issue of the migration certificate, failing which the sanction of migration case will lapse. To get it revived, the entire procedure, including the deposit of prescribed fee, will have to be undergone a fresh.

- v) The migration fee, once deposited, shall not be refunded in any case.
- vi) If a student, after submitting the application for migration wishes not to migrate before the migration has been sanctioned by the university he/she may be allowed to do so, but the migration has been sanctioned, he/she shall apply through the Principal of the institution where he/she continues to be, along with the migration certificate issued to him/her, for its cancellation, which may be allowed by the Registrar/Controller of Exams.

14.0 Applying for Leave:

- i) Students applying for leave should get the leave application duly recommended by all the concerned teachers.
- ii) The concerned teachers must ensure that the student is regular in the class before recommending such applications.
- iii) Leave beyond 3 days will be sanctioned by the Principal in special circumstances.
- iv) The students will be marked absent during the leave period and the period will be considered absence while calculating the lectures attended by him/her and determining his/her eligibility to appear in the university examination. However his/her name will not be struck off the rolls in case the leave is properly sanctioned and hence no fine shall be levied.

15.0 TUTORIAL GROUPS:

After the completion of admission process, students will be classified randomly into various tutorial groups. With the help of tutor the students can set and achieve their goals, further tutor also encourages the students to be disciplined and to help them to stay on track.

16.0 Scholarships and Fee Concessions:

- i) A number of scholarships and fee concessions are available to the eligible and deserving students. Information regarding the dates, eligibility conditions and procedure for applying these scholarship/concessions etc. will be notified on the college notice board from time to time. For additional information contact the convener of the committee/college office. However only the pass students of previous class are eligible to apply for any scholarship.
- ii) The students may contact convener of scholarship committee for online filling up of scholarship forms. The hard copy of the same should be duly attested/verified by the competent authority and should be accompanied by the relevant certificates of educational qualification/income/caste/tribe/domicile/Aadhaar card/copy of bank account /photograph etc.

The scholarships/concessions available are:

- i) Post Matriculation Scholarship for SC/ST Students:** For students belonging to S.C./S.T. category whose parents annual income does not exceed Rs. 2.5 lacs.
- ii) Post-Matric Scholarship for OBC Students:** Students who belong to O.B.C category are entitled to his scholarship, if the annual income of their parents is up to Rs. 1.5 lacs.
- iii) Dr. Ambedkar Post-Matric Scholarship for Economically Backward classes:** Under this scheme, all students belonging to general category (other than SC, ST and OBC) whose total income from all sources in case of the employed candidates and in case of unemployed candidates, his/her parents/guardians income shall not exceed Rs.1 lakh per annum, are eligible for full scholarship.

iv) Post-Matric Scholarship Scheme to students belonging to Minority community: For this Scholarship annual income of the parents/ guardians of the beneficiary should not exceed Rs. 2.0 lakh from all sources and student should not have less than 50% marks in the previous final examinations.

v) Indira Gandhi Utkrisht Chhattervriti Yojna for Post +2 students: The scholarship is awarded to the top ten male students from the merit list of 10+2 Arts/Science/Commerce supplied by the H.P. Board of School Education Dharamshala, and to the top ten (male and female) from the merit list of B.A./B.Sc./B.Com, supplied by HPU Shimla/ SPU Mandi, provided they join any academic/professional stream. Rate of scholarship will be @ Rs. 10,000 per annum.

vi) Maharishi Balmiki Chhattervriti Yojna for girls Students: This scholarship is meant for girls who belong the Balmiki family and whose parents are engaged in unclean occupation. Under this scheme, the government provides a scholarship of Rs. 9000/- per annum as financial assistance.

vii) IRDP/BPL Scholarship Scheme: The students who belong to IRDP/BPL families are eligible for this scholarship. A sum of Rs. 1200/per annum is provided as financial assistance.

viii) Scholarship for Children of Army Personal Martyred/Disabled during War: Eligible students may apply to the Dy. Director, Sainik Welfare Board of the respected District. Rate of scholarship provided under this scheme is Rs. 12000 per annum.

ix) Half fee concession: (a) one of two or more real bothers studying in the college will be eligible for 50% concession in tuition fee. The brother studying in the lowest class will be entitled to this concession. This concession is also available in case of sister/sisters who do not belong to Himachal Pradesh and as such are not entitled to exemption of tuition fee.

b) Fee concession is also available for physically challenged students and Himachal Bonafide female students as per H.P. norms.

Note: The scholarship and fee concessions mentioned above are subject of the latest rules/regulations/guidelines of HP. Govt./Centre Govt./ SPU Mandi/HPU Shimla may change accordingly.

17.0 Discipline and conduct:

The principal and the members of staff have the power to take disciplinary action against students indulging in acts of indiscipline, which may lead to imposing fine, suspension, rustication or expulsion of the guilty student(s).

i) The students are expected to confirm to the rules and regulations, which are notified from time to time in addition to those contained in this prospectus.

ii) The students should come to the college and leave it according to the Time-Table.

iii) Roaming about in the campus, corridors and outside classrooms during vacant periods and causing disturbance to teaching work in this manner is highly undesirable and will be considered as an act of indiscipline.

iv) Damage of any kind to college property including defacement of walls, damage to furniture etc. are acts of indiscipline.

v) No student will put up notices on the college notice board without proper authorization by the college authorities. Notices without the signatures of the Principal or a member of the teaching staff will not be valid.

vi) Use/ possession of narcotics and tobacco products etc. strictly prohibited in the campus. Strict action will be taken against the offenders according to law.

18.0 Menace of Ragging:

i) Ragging includes any type of physical or mental torture inflicted by any individual or group, either by words or by conduct, which creates an apprehension in the mind of the person that he/she cannot pursue his/her studies free from any mental disturbance or torture created thereby. Any person who aids or abets such an action shall also be guilty of ragging.

ii) Ragging in and around the college campus or on roads is strictly prohibited. If any student is found indulging in ragging directly or indirectly, the college authorities shall be obliged under Rule 22, 17(a), (b), (c) of H.P. University to expel the guilty student(s) from the college and report the matter to the police as ragging amounts to a criminal offence as per a judgment of the Hon'ble Supreme Court of India.

iii) The Hon'ble Supreme Court as well as the Hon'ble High Court has also directed the university to frame rules with regard to complete ban on ragging. Consequently, SPU Mandi /Himachal Pradesh University has framed the rules vide Notification No. 1-14/HPU/DSW/08-/360 dated 10th July, 2008 and as per these rules, any student found involved in ragging will be punished appropriately which may include:

- a) Expulsion from the university/college.
- b) Suspension from the classes.
- c) Fine with a public apology.
- d) Withholding scholarships or other benefits.
- e) Debarring from the representation in events.
- f) Suspension or expulsion from hostel or mess.
- g) Legal proceedings under criminal law shall be initiated.

iv) All students admitted to the college jointly with their parents shall be deemed to have given the following undertaking:

I have gone through the given rules and regulations regarding ragging and discipline of the university/college and I hereby solemnly affirm that I will not indulge in any act of ragging/indiscipline that if I am found guilty of such offences as are covered under these rules, I will have no claim against the order of rustication/expulsion from the college.

19.0 College Identity Card:

Once the admission of a student to the college is confirmed, he/she should collect his/her identity card from the college office/the librarian well in time. It will be the total responsibility of the student to get his/her identity card duly signed by the tutor, librarian and the Principal/his nominate authority within 15 days of the start of regular classes. No student without identity card will be allowed to enter the college campus.

i) Each student must carry his/her identity card with him/her while in the college campus, which must be produced whenever it is demanded by any member of the teaching staff. Failure to do so should entail strict disciplinary action.

ii) The identity card is an important document. In case the identity card is lost, the same should be reported immediately to the college authorities along with the police report of having lost the card. A fine

of Rs. 30.00 will be charged for issuing a duplicate identity card along with Rs.10.00 as the cost of the card.

20.0 Library

The college is trying to enrich the library facilities with the addition of the text books and general books every year. Besides, a number of magazines and newspapers have been subscribed for the benefit of students and members of staff. Along with this, the college library has better seating arrangements for the students as well as staff members. All admitted students shall have to pay library security amount of Rs. 100/- each at the time of first entry to the college and same is refundable up to 31st March of the year succeeding his/her passing out leaving the college, whichever is the case. No security will be refunded after this date.

21.0 NSSINCC/Rover & Ranger:

Half Unit of NSS has been established in the college, NCC and Rovers and Rangers will be established in near future.

22.0 Sports and Go-Curricular Activities:

The college organizes sports & Co-curricular activities to widen the mental horizon of the students and to provide opportunities for the development or their potential to the fullest through different clubs and societies like the Cultural Society, Eco-Club and Red Ribbon club/ Youth Red Cross/ Energy Club/ Road Safety Club. These clubs/societies organize talks, debates, surveys, quiz contests and other competitions in the related fields. Besides preparing the students to participate in inter-college competitions like the SPU Mandi Youth Festivals, SPU Mandi sports competition etc. Students are also encouraged to celebrate occasions of national importance and cultural significance.

23.0 College Students Central Association:

As per the norms of the HPU/SPU the College Students Central Association is constituted every year by way of elections/nomination to the posts of four office bearers (i.e. President, Vice President, Secretary and Joint-Secretary) and representatives from different fields in the month of August as per the university schedule. The schedule and the eligibility criteria for the elections/nominations are notified well in time as per the directions of the SPU Mandi authorities.

24.0 Fee, Funds and Fines:

- i) 1st installment: Annual charges and fees at the time of admission
- ii) 2nd installment: In the month of November/December

College fees and other charges are to be paid on the dates according to the schedule for each class as notified by the college office. A fine of Rs 1/-per day will be charged from the students who violate the notified schedule for the payment of fees. However the name of a student will be struck off from the college rolls if the dues are not paid within 10 days of the deadline. If a student fails to pay his/her fee by the end of the month in which fees and fine are charged his/her name will be struck off from the college rolls. Re-admission fee of Rs. 100/- along with specific fine will depend on the discretion of the Principal. A student leaving College will have to pay fees and funds for the entire month in which he/she leaves the

college. He/she will have to obtain clearance from the college office, library and other concerned departments to the effect that he/she has paid all college dues.

Fee Structure

| | |
|--|------------------------------------|
| Govt. Account Fee | |
| Admission Fee | Rs. 25/- |
| Late Admission Fee | Rs. 10/- per day |
| Re-admission Fee | Rs. 100/- |
| Re-admission (2 nd Time) | Rs. 200/- |
| Tuition Fee | Rs. 300/- |
| Late payment of Dues | Rs. 1/- |
| Library Security (Refundable up to 31st March after leaving College) | Rs. 100/-(only for fresh students) |

College Annual Charges

| | |
|-----------------------------------|----------|
| Computer Facility: | Rs. 20/- |
| Medical Fund | Rs. 06/- |
| Campus Development Fund | Rs. 10/- |
| Book Replacement Fund | Rs. 25/- |
| Furniture repair/replacement fund | Rs. 10/- |
| Identity Card | Rs. 10/- |
| Duplicate Identity Card | Rs. 20/- |
| Magazine Fund | Rs. 50/- |
| Youth Red Cross Fund | Rs. 40/- |
| Student Aid Fund | Rs. 02/- |
| Cultural Activity Fund | Rs. 20/- |

| College Charges (Half Yearly) | | University Fund | | | |
|-------------------------------------|--|--|---|--|------------------------------|
| Amalgamated Fund | - Rs. 150/- | Migration fee (Students from other Univ./Board) Rs. 400/- | | | |
| Building Fund | - Rs. 60/- | Sports Fee - Rs. 20/- | | | |
| Maths/Computer | - Rs.90/- | Youth Welfare Fee - Rs.15/- | | | |
| Practical Fund | - | Holiday Home Fee - Rs. 01/- | | | |
| Sports Funds | - Rs. 120/- | University Dev. Fund (only one time) Admitted under subsidized seat (excluding IRDP/BPL) - Rs. 250/- | | | |
| Mid Term (Minor) Test | - Rs. 40/- | University Dev. Fund (Students belonging to IRDP/BPL families) - Rs. 100/- | | | |
| | | Continuation Fee - Rs. 10/- | | | |
| Fine | | | | | |
| Absence fine per period | - Rs. 1/- | | | | |
| Absence Fine per practical | - Rs. 3/- | | | | |
| Absence from Mid Term Test | - Rs. 10/- per paper | | | | |
| Late Return of Library Books | - Rs. 1/- per book per day | | | | |
| Intentional damgae to library books | - Rs. 50/- (in addition to recovery of cost of books) | | | | |
| Fee Structure | | | | | |
| Sem./Class | Annual Charges Male students & Female students without Bonafide Certificate | Annual Charges Female students (H.P.) | 2nd instalment Male students & Female students without H.P. Bonafide Certificate | 2nd instalment female students (H.P.) | PTA 300/- Half Yearly |
| B.A./B.Com I year | Rs. 1274 (1124*) | Rs. 974 (824) | Rs. 670/- | Rs.370/- | |
| B.A./B.Com II III year | Rs. 934/- | Rs. 634/- | Rs. 670/- | Rs. 370/- | |

PARENT-TEACHER ASSOCIATION
GOVT. DEGREE COLLEGE LAD-BHAROL, DIST. MANDI (H.P.)

MEMBERSHIP FORM
Session.....

1. Name of Student :
2. Class and Roll No. :
3. Father's Name :
4. Mother's Name :
5. Guardian's Name :
6. Address for
Correspondence :
- Ph. No. :
7. Contact No. Father/Mother/Guardian :
8. Name of student other than mentioned above (Brother/Sister)

| Sr. No. | Name of Student | Class | Roll No. | Relation |
|---------|-----------------|-------|----------|----------|
| a) | | | | |
| b) | | | | |

Signature of Member
(Parent/Guardian)

Membership Fee and Contribution details (for office use only)

| Receipt No. | Amount | Date |
|-------------|--------|-------|
| | | |

Various Committees for the Session 2024-25

Admission committee:

B.Com /BA Ist year

1. Ms. Sangeeta Kumari (Convener)
2. Mr. Pankaj Kumar (Member)
3. Dr. Preeti (Member)

BA/B.Com 2^{nd/3rd}

1. Dr. Munish Kumar Thakur (Convener)
2. Mr. Tilak Raj (Member)
3. Mrs. Anita Devi (Member)

Scrutiny by: Mr. Sanjeev Kumar

Time Table: Mr. Sanjeev Kumar (B.A.)

Mr. Pankaj Kumar A.P. Commerce (B.Com.)

Prospectus cum Identity card Committee:

1. Dr. Munish Kumar Thakur
2. Mr. Tilak Raj

College Advisory committee:

1. Dr. Munish Kumar Thakur
2. Mr. Sanjeev Kumar
3. Ms. Sangeeta Kumari
4. Mr. Tilak Raj
5. Mr. Pankaj Kumar
6. Dr. Preeti
7. Ms. Anita Devi

Women Cell (To Prevent Sexual Harassment of Women at Work Place):

1. Mrs. Sangeeta Kumari (Chairperson)
2. Dr. Preeti (Member)
3. Ms. Anita Devi (Member)
4. Office Bearer CSCA (one female member)

Grievance Redress Committee:

1. Dr. Munish Kumar Thakur
2. Mr. Tilak Raj
3. Mr. Pankaj Kumar
4. President CSCA

Bus Pass Committee:

1. Ms. Sangeeta Kumari
2. Dr. Preeti

College Development, Land-cum Property Committee:

1. Dr. Munish Kumar Thakur (Convener)
2. Mr. Sanjeev Kumar (Member)
3. Mr. Tilak Raj (Member)
4. Ms. Anita Devi (Member)
5. Mr. Sumer Singh (Member)

6. Gen. Secretary and one Member of CSCA

First Aid:

1. Ms. Sangeeta Kumari
2. Dr. Preeti
3. Sanchita

Bursar: Mr. Tilak Raj

Examination Committee:

1. Mr. Tilak Raj (Controller of Exams.)
2. Dr. Preeti
3. Ms. Anita Devi
4. Mr. Sumer Singh (Sr. .Asstt.)

Scholarship Committee:

1. Mrs. Sangeeta Kumari (Convener)
2. Mr. Pankaj Kumar (Member)
3. Dr. Preeti (Member)

Library Committee:

1. Mr. Pankaj Kumar
2. Ms. Sanchita (Librarian)
3. Mr. Rakesh Kumar, Asstt. Lib.
4. Ms. Meera (Record Keeping)

Discipline Committee:

1. Dr. Munish Kumar Thakur
2. Mr. Sanjeev Kumar
3. Ms. Sangeeta Kumari
4. Mr. Tilak Raj
5. Mr. Pankaj Kumar
6. Dr. Preeti
7. Mr. Rakesh Kumar

CSCA Advisory Committee:

1. Dr. Munish Kumar Thakur
2. Mr. Sanjeev Kumar
3. Ms. Sangeeta Kumari
4. Mr. Tilak Raj
5. Mr. Pankaj Kumar
6. Dr. Preeti

Career Guidance/ Counseling and Placement Cell:

1. Ms. Sangeeta Kumari
2. Mr. Tilak Raj
3. Mr. Pankaj Kumar

University Form Attestation Committee:

1. Mr. Tilak Raj
2. Ms. Anita Devi

Staff Secretary: Mr. Pankaj Kumar, A.P. (Commerce)

College Magazine:

1. Chief Editor: Mr. Tilak Raj
2. English Section: Mr. Pankaj Kumar
3. Hindi Section: Mr. Sanjeev Kumar
4. Pahari Section: Dr. Preeti
5. Student Editors (Three)

Cultural committee:

1. Mr. Sanjeev Kumar (convener)
2. Ms. Sangeeta Kumari (Member)
3. Mr. Tilak Raj (Member)
4. Dr. Preeti (Member)
5. Ms. Anita Devi (Member)
6. Office Bearers and Members CSCA

Anti-ragging Committee:

1. Dr. Munish Kumar Thakur
2. Mr. Sanjeev Kumar
3. Ms. Sangeeta Kumari
4. Mr. Pankaj Kumar
5. Dr. Preeti

Sports Committee:

1. Mr. Sanjeev Kumar
2. Mr. Tilak Raj
3. Mr. Pankaj Kumar
4. Dr. Preeti
5. Mr. Rakesh Kumar
6. President and Member (Sports) CSCA

Eco Club:

1. Mr. Sanjeev Kumar
2. Mr. Pankaj Kumar
3. Dr. Preeti
4. Member (Eco-Club) CSCA

Red Ribbon Club/ Youth Red Cross:

1. Ms. Sangeeta Kumari
2. Dr. Preeti
3. Office Bearers and Members YRC

Educational Tour:

1. Mr. Sanjeev Kumar
2. Mr. Tilak Raj
3. Mr. Pankaj Kumar
4. Dr. Preeti

Building Fund Committee:

1. Principal: Chairman
2. Mr. Sanjeev Kumar: Member Secretary
3. SDO (Civil Work): Member
4. PTA President: Member
5. CSCA President: Member
6. Pradhan Gram Panchayat Lad Bharol: Member
7. Donors who contributed over 5,000/- if any: Member

Purchase Committee/ GEM

1. Dr. Munish Kumar (Chairman)
2. Ms. Sangeeta Kumari (Member)
3. Mr. Tilak Raj
4. Mr. Pankaj Kumar (Member)
5. Mr. Vijay Kumar Supdt./College
6. Mr. Sumer Singh

Yoga and Meditation Club:

2. Mr. Sanjeev Kumar
3. Ms. Sangeeta Kumari
4. Ms. Anita Devi

Internal Quality Assurance Cell (IQAC) Committee:

1. Mr. Sanjeev Kumar (Coordinator)
2. Ms. Sangeeta Kumari
3. Mr. Tilak Raj
4. Mr. Pankaj Kumar
5. Dr. Preeti
6. Ms. Anita Devi
7. Ms. Sanchita
8. Mr. Rakesh Kumar
9. President OSA
10. CSCA President

NAAC and UGC Affair Committee:

1. Dr. Munish Kumar Thakur (Coordinator)
2. Mr. Sanjeev Kumar
3. Ms. Sangeeta Kumari
4. Mr. Tilak Raj
5. Mr. Pankaj Kumar
6. Dr. Preeti
7. Ms. Anita Devi
8. Mr. Sumer Singh

Infrastructure Management Committee:

1. Mr. Sanjeev Kumar (Coordinator)
2. Ms. Sangeeta Kumari
3. Mr. Tilak Raj
4. Mr. Pankaj Kumar
5. Dr. Preeti
6. Mr. Vijay Kumar, Supdt. Gr.-II
7. Mr. Rakesh Kumar

Prevention of Caste-based Discrimination:

1. Principal- Chairman
2. Dr. Munish Kumar Thakur - Liaison
3. Mr. Tilak Raj (Coordinator)
4. Ms. Sangeeta Kumari

5 Dr. Preeti

NSS Coordinator: 1. Sh. Sanjeev Kumar

2. Ms. Anita Devi

RUSA Committee:

1. Dr. Munish Kumar Thakur (Coordinator)
2. Mr. Sanjeev Kumar
3. Ms. Sangeeta Kumari
4. Mr. Tilak Raj
5. Mr. Pankaj Kumar
6. Mr. Sumer Singh, Senior Assistant

Press and Media Committee:

1. Mr. Tilak Raj
2. Ms. Sangeeta Kumari
3. Mr. Pankaj Kumar
4. Dr. Preeti
5. Ms. Sanchita (To maintain record of Press Notes and Newspaper Cuttings)
6. Mr. Rakesh Kumar (Typing and Printing of Press Notes)
7. Mr. Sumer Singh (Typing and Printing of Press Notes)

Sanitary Vending Machine:

1. Ms. Sangeeta Kumari
2. Dr. Preeti
3. Ms. Anita Devi

Record of Different Activities: 1. Ms. Sangeeta Kumari 2. Ms. Anita Devi

College IT Cell: Mr. Pankaj Kumar

AISHE:

1. Mr. Pankaj Kumar (Coordinator)
2. Ms. Anita Devi
3. Mr. Sumer Singh

Health Awareness and College Sanitization:

1. Mr. Sanjeev Kumar (Coordinator)
2. Ms. Sangeeta Kumari
3. Mr. Tilak Raj
4. Mr. Pankaj Kumar
5. Dr. Preeti
6. Mr. Vijay Kumar, Supdt. Gr.-II

Road Safety Club:

1. Mr. Pankaj Kumar
2. Dr. Preeti
3. Ms. Anita Devi
4. Mr. Rakesh Kumar
5. Mr. Sumer Singh

Research and development Committee:

1. Dr. Munish Kumar Thakur
2. Mr. Tilak Raj
3. Mr. Pankaj Kumar

Commerce Society:

1. Dr. Munish Kumar Thakur (Convener)
2. Sh. Tilak Raj Member
3. Sh. Pankaj Kumar Member

Aadhar Based biometric Attendance System:

1. Mr. Pankaj Kumar (Nodal Officer)
2. Mr. Vijay Kumar, Supdt.

College Beatification Committee:

1. Ms. Sangeeta Kumari
2. Dr. Preeti
3. Ms. Anita Devi
4. Ms. Sanchita
5. Smt. Meera Devi
6. Viso Devi
7. Samita Devi

Ragging-A Punishable Offence

If an individual or a group of students gives mental or physical torture to a new student because of which he/she is afraid/unable to pursue his/her studies in an academic atmosphere, it shall be treated as ragging. Any student, found involved in ragging, will be punished appropriately and the punishment may include:

1. Expulsion from the College/University
2. Suspension from the classes
3. Fine with a public apology
4. Withholding Scholarships or other benefits
5. Ban to represent the college in various sports/cultural events.

Legal proceedings under criminal law shall be initiated. Any person, who is found to contravene the provisions of section (I) of Himachal Pradesh Education Institution (Prohibition of Ragging) ordinance, 2009 shall on conviction, be punished with imprisonment for a term which may extend up to three years or fine which may extend up to fifty thousand rupees or both.

ANTI-RAGGING COMMITTEE

Dr. Sanjeev Kumar (Principal)

Mr. Sanjeev Kumar

Ms. Sangeeta Kumari

Mr. Pankaj Kumar

Dr. Preeti

Phone No.: 01908-278020, Mob. 7018908192

Mob. No.: 94592-83394

Mob. No.: 98058-34460

Mob. No.: 98052-93266

Mob. No.: 9418354665

National Anti-Ragging Helpline

Phone No.: 18001805522

Email: helpline@antiragging.in

Website: www.antiragging.in

